

MISSION

To help promote and facilitate knowledge sharing for the benefit of overall learnings for the AHIA community. Serve as a quality control function to ensure proper categorization of audit content in the Audit Resource Center.

ROLE

The Professional Practices Committee is responsible for the following key elements:

- ▲ **Virtual Learning Audit Resource Center**
Build upon and monitor the Audit Resource Center to ensure content is robust and relevant to AHIA members. Help promote advancement of material across all committees by determining gaps in and mapping material within the Audit Resource Center to the Book of Knowledge with proper categorizations.
- ▲ **Monitoring Threads of the Connected Community**
Monitor the Connected Community to ensure posts are appropriate and comply with the Code of Conduct and Violations policy. Will take the necessary steps when violations occur as outlined in the Details of Violations document.
- ▲ **Internal Audit Plan Priorities Survey**
Partner with Protiviti in designing, executing, and reporting on a Healthcare Internal Audit Plan Priorities Survey with a timely review, comment, and approval of joint deliverables.

RESPONSIBILITIES

The Professional Practices Committee Chair is responsible for:

- ▲ Collaborating with other AHIA Committee Chairs to serve common AHIA objectives.
- ▲ Serving as Chair for all Professional Practices Committee meetings.
- ▲ Appointing any subcommittees of the Professional Practices Committee with the advice and consent of the full Committee.
- ▲ Coordinating activities of subcommittees with those of the Professional Practices Committee.
- ▲ Appointing a member of the Professional Practices Committee to chair meetings in their absence.
- ▲ Designating an Ex Officio or Committee member to Serve as Committee Secretary and in that role produce minutes of all meetings of the Professional Practices Committee, maintain the roster of Committee Members, post materials to the Committee website, and coordinate scheduling of meetings.

MEMBERSHIP

Committee Leadership

The Professional Practices Committee will have a Chair. The Chair shall be a current member of the organization who is not a board member. The term of office for the Chair shall be for two years or until a successor is appointed by the Board of Directors. Total committee membership should not exceed twelve voting members.

Other Members

- ▲ The Chair of the Board of Directors will also appoint a Board liaison.
- ▲ Other members are appointed by the Chair.
- ▲ The Association's Executive Director or designee as an Ex Officio, non-voting member.

*Revised and Approved by the PPC Committee 12/xx/2022;
Approved by AHIA Board of Directors xx/xx/2023*